



Town of Wyoming
Council Meeting Minutes
Wyoming Town Annex
November 3, 2014
7:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 7:30 p.m.

PLEDGE: Mayor Rife lead the Pledge of Allegiance

SILENCE: Mayor Rife lead in a Moment of Silence and asked that everyone keep Rick, Pamela Haddick's husband, in their thoughts since he was back in the hospital in Philadelphia.

ROLL CALL

Council attending: Mayor Dale Rife, Vice Mayor Terry Witt, Treasurer Kyle Dixon, Councilwoman Lisa Fulcher

Council Absent: Secretary Jaci Stokes was excused due to illness.

Staff attending: Finance Clerk Nicole Armour, Building Inspector/Code Enforcement Officer Richard Snyder, Chief Martin Willey

Audience attending: Glenn Neese, Mr. & Mrs. Paul Cable, Joyce Stockslager, Mike Marasco

ADOPTION OF AGENDA

Mayor Rife stated that an Executive Session needed to be added on to the agenda. *Mr. Witt made a motion seconded by Mr. Dixon to accept the agenda as corrected. All in favor; none opposed; motion passed.*

ANNOUNCEMENTS – GOOD NEWS

- Mayor Rife stated that Mr. Dixon was 2nd place in his age group at the Harvest Hustle over the weekend.

MAYOR'S REPORT

- Mayor Rife stated that she was unable to attend last month's DLLG meeting due to her daughter being ill and in the hospital, but that Ms. Haddick had attended and could report on what was missed next month.
- Mayor Rife reported that the drainage project on S. Layton Ave was completed other than the utilities being hooked in. We are currently waiting on Delmarva Power and Chesapeake

Utilities to run their lines. Ms. Fulcher asked if there had been problems with the pump this weekend. Mayor Rife stated that Jimmy Williams was going to go down and check that the pump was running with the rain we were having at the time. Ms. Fulcher stated that she saw someone down there with jumper cables. Ms. Armour stated that she was not aware of any of this and she would check with Mr. Williams to see if there was an issue and if it was fixed. Mr. Marasco asked if this was Mr. William's project and Mayor Rife informed him that it was not, that he was the one who supplied the pump.

- Fall Festival – Mayor Rife said that there was not a steady flow of children this year that they came in spurts. She went on to say that they had 1 pizza, and about 50 hotdogs and rolls left along with some candy which were all taken to the men's shelter. We also participated in the Teal Pumpkin project and had approximately 50 goodie bags stuffed with non-food items. There were no children that were in need of the program. Mayor Rife stated that she had talked to a gentleman that tried to do a haunted house at his home this year that is interested in taking over doing a haunted trail at the park next year. Mayor Rife went on to explain that there is still a bird's nest in the light at the pavilion and that the electric kept going out the night of the fall festival and she didn't know if the two things were linked. Ms. Reigle was not able to help out this year due to cataract surgery and Mrs. Stokes was not able to help out this year due to illness. Ms. Fulcher stated that she thinks that Lew should be given a list of things that he will need to do well in advance and if the use of his vehicle is necessary than he should be notified well before the day of the event.
- Mayor Rife stated that the bed of the pickup truck is deteriorating and that we should look into repairing it. Discussion ensued on what can be done to repair it. It was decided that Lew needed to have the seat replaced while it was in the shop getting repairs from the accident.
- Mayor Rife asked Chief Willey if he has had any luck finding a dump truck or trailer. Chief Willey stated that he has found some 10 wheel dump trucks but they are too big for what we need them for. Ms. Fulcher stated that since we have budgeted for the dump trailer that we should just get it and quit wasting time looking for a dump truck.

CORRESPONDENCE – Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

- *Mr. Witt made a motion seconded by Ms. Fulcher to accept the previous meeting minutes. All in favor; none opposed; motion passed.*

TREASURER'S REPORT

- Mr. Dixon presented the reports for council to review. *Ms. Fulcher made a motion seconded by Mr. Witt to accept the Treasurer's Report subject to audit. All in favor; none opposed; motion passed.*
- Mr. Dixon stated that late notices will be going out in the next week or two for taxes and licenses.
- Mr. Dixon stated that he and Ms. Armour will be looking at the budget and amending the lines to move money into lines that aren't currently on the budget.
- Mr. Dixon presented the audit for the 13/14 FY. Mayor Rife stated that there were no recommendations this year. Ms. Armour stated that the only recommendation that they had brought up at the time they were still in the office had been implemented. *Mr. Witt motioned to accept the 13/14 FY Audit. Ms. Fulcher seconded the motion. All in favor; none opposed; motion passed.*

POLICE REPORT

- Chief Willey gave the monthly report for September and October due to him not giving a report in September.
- Chief Willey stated that Patrolman Jarvis is doing well and that he is out on his own.
- Chief Willey stated that he has received a grant from DATE for alcohol and tobacco enforcement and underage consumption. Ms. Fulcher asked if this would also cover drugs and Chief Willey stated that it would.
- Chief Willey stated that he would have an intern for the Christmas holiday. Mayor Rife asked what the intern would be doing. Chief Willey stated that she would be assisting in preparing for court cases and with the reorganization of the Rules and Regulations for the Police Department.
- Chief Willey stated that he now has Ms. Armour set up on the COPS grant and she will be able to go in and draw down the money so that we can start getting reimbursement payments.

FIRE COMPANY REPORT

- Mr. Neese was present to give the monthly report. He stated that there were 226 medical calls last month and 51 Fire and Rescue alarms which included 16 motor vehicle collisions, 16 building fires, 3 out of town assists, 5 assist with ambulance, and 11 miscellaneous responses. On the road time for the fire apparatus was 17.7 hours, average number of volunteers responding per alarm was 15 and an average of 9 calls per day.
- Mr. Neese stated that last month they were able to bid on a ladder truck and obtained it. The truck is having some minor work done on it at this time.
- Mr. Neese also stated that he wanted to inform everyone that the CWFC has their books audited monthly. With the state auditor being called in to look at Marydel Fire Company's books he wanted to reassure the town that their books are watched closely.
- Mr. Neese also wanted to know if the Fire Company can start being sent a newsletter again.

C/W SEWER & WATER REPORT

- Mr. Quinn was in attendance. He stated that there was no report this month and that all was well.
- Mayor Rife questioned him on the pipes under the Chetty homes. Mr. Quinn was not aware of an issue. Ms. Armour stated that Mr. Snyder was aware and he was the one that brought it up a few months ago. Mr. Snyder explained the situation in length again and stated that he has been talking to Bill at the CWSWA and that he is waiting on a letter from him so that he can enforce new requirements of Chetty so that this problem will not happen again.

PLANNING & ZONING

- No one was available to give the report.

BUILDING INSPECTOR REPORT/ CODE VIOLATION REPORT

- Mr. Snyder gave the monthly report and stated that he has 3 permits that will expire next month and he has informed Ms. Armour that letters need to be sent to the applicant letting them know that they need to be renewed.
- Dangerous Buildings – Both dangerous building owners have been in. Mr. Snyder informed the council that the property owner for 6 S. Railroad Ave. has obtained a building permit and has begun work. The property owner for S. Caesar Rodney Ave has obtained a demolition permit.

- Mr. Snyder stated that there was an engineer out the other day at the house on Front St. that had burned.
- Mr. Snyder stated that there was a dirt pile out at the Greens that has concrete and rebar in it. He has informed the builder (Chetty) that no permits or inspections will be done until it has been cleaned up.
- Mr. Snyder stated that Ms. Haddick is still waiting to hear back from Mr. Biddle on when we can tear down the houses that we were given demolition money for.
- Ms. Fulcher asked if there is an ordinance that would assist with getting the townhouses at the Greens power-washed. After a lengthy discussion it was decided that a letter would be sent to Albert Salame as he is the one that is currently in control of the HOA.
- Mr. Snyder stated that he spoke to Larry from Quality Kitchen and he stated that several of the abandoned buildings on the juice plant property are planned to be torn down.
- Mr. Snyder brought up the drainage/ditch problem on Mechanic St. A lengthy discussion ensued over who owns the ditch and what could be done. It was decided that Richard would contact Mr. Fifer to establish if it was part of the tax ditch or not and which way the water flowed. If it is not part of the tax ditch then Mr. Joe Jenkins will be contacted as well as Kent Conservation to see what can be done about getting it cleaned out.
- Mr. Witt questioned whether or not the Wyoming Tavern was putting in a kitchen. Ms. Armour explained what was being done and that yes they were putting in a kitchen and that the building permit had already been issued. Mr. Witt asked why no one was notified. Mr. Snyder stated that the permit was issued in August and has been on the report every month. Mr. Witt stated that some neighbors had complained about that and the dumpster. Ms. Armour stated that the notification of neighbors is not necessary since a Conditional Use nor rezoning were needed and that she would address the issues with the dumpster.
- Ms. Fulcher brought up the pool on Center St. Mayor Rife stated that we have received two estimates that were very high and she felt that we could get away with putting everything in the hole. Mr. Snyder explained the process that had to be followed. A lengthy discussion ensued about the dangers and other solutions. Ms. Fulcher felt that it would not be the town's liability if someone were to get hurt and felt if we did anything we should just put up another piece of fencing to fully enclose it. Mayor Rife stated that now that it has been brought to our attention and we are aware of the problem she felt the town could be held liable and that she would check with the attorney to confirm that.

PARK/STREET REPORT

- Mr. Witt stated that Lew approached him about keeping the Part Time guy, Matthew, a little longer to help out with the street sweeping/leaf removal since the set-up they have is a 2 man job. After a brief discussion it was decided that he could have him 10 more days to split up any way he chooses.
- Mr. Witt stated that Lew was in an accident and that Domino's quoted us \$947 for repairs. Ms. Armour stated that we had received a check minus our deductible so Lew could go ahead and get the truck in whenever. Ms. Armour stated that Lew normally takes off Thanksgiving week. Mr. Witt said that he would check with him and if he is to take vacation then he would have them schedule the repairs for that week while he is out.
- Mayor Rife stated that she would like to see the pavilion power washed more frequently. Ms. Fulcher asked how often she would like to have it power washed and Mayor Rife stated that every other week should be sufficient during the busy season and especially before every town event.
- Mr. Witt stated that Lew has been trimming the trees on Lake Dr.

- Mayor Rife stated that the snow blower has been ordered, and that the pump station has been installed. The final connections for the pump station still need to be done by the electric companies.
- Ms. Fulcher stated that the Lion's club will be meeting on the 17th and that the grills will be discussed at that time.
- Mr. Cable wanted to say thank you and to inform council that Lew and his helper did an excellent job on the branch on Front St.
- Ms. Fulcher stated that the port-a-potty is in place and the bathrooms will be closing very soon. She explained that the company that delivered it did drive over the curb and left ruts in the park. Ms. Armour explained what happened was a miscommunication on their part. It was discussed and decided that we should send the company a letter charging them for Lew's time and the seed that will be needed to repair the damage to the park grounds.
- Mayor Rife stated that we did receive an estimate from CWSWA to repair the storm drains on Southern Blvd. and we had already received the confirmation of monies from Rep. Blakey. This project will not cost the town anything.

ANNEXATION – None

UNFINISHED BUSINESS –

- Mayor Rife stated that the council needed to revisit the amendment to the amendment of the Land Use and development code. Ms. Fulcher stated that she felt we have wasted a lot of time and money trying to fix something that wasn't broken to begin with. She went on to explain that she felt we should just drop it altogether and let P & Z do their job. Mayor Rife stated that she felt someone from P & Z needed to be at the meeting to explain how they felt. A lengthy discussion ensued and it was decided to table the issue until someone from P & Z could attend the monthly Council Meeting.

NEW BUSINESS

- Hiring Policy – Mayor Rife stated that the hiring policy that Ms. Fulcher put together had been sent to the attorney for his review and that the recommendations were in everyone's packets. Council decided to give everyone a month to review the changes and it would be put on next month's agenda for a vote.
- Comprehensive Rezoning – Mayor Rife stated that a copy was in the packets and that Linda Raab felt that it should go back to P & Z to have them add the "mixed use" to all the gateways to town and not just in one area. *Mr. Dixon motioned to send the Comprehensive Rezoning back to P & Z to have them revisit the mixed use areas along with Linda's recommendation. Mr. Witt seconded the motion. All in favor; none opposed; motion carried.*

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- Town Council Meeting – 12/1/14, 7:30 p.m., Annex
- CWSWA – 11/11/14, 7:00 p.m., CWSWA Office
- Planning & Zoning – 11/11/14, 7:30 p.m., Annex

COUNCIL COMMENTS – None

PUBLIC COMMENTS – None

The Council took a break prior to the Executive Session at 9:30 p.m.

Mr. Witt made a motion seconded by Mr. Dixon to go into Executive Session. All in favor; none opposed; motion carried.

The Council moved into Executive Session at 9:44 p. m.

The Council returned to Regular Session at 10:00 p. m.

Mr. Dixon made a motion seconded by Mr. Witt to uphold the decision made by the Town Council in Executive Session. All in favor; none opposed; motion passed.

Mr. Witt made a motion seconded by Ms. Fulcher to adjourn. All in favor; none opposed; motion passed.

The meeting adjourned at 10:03 pm.

Respectfully Submitted,
Nicole Armour, Finance Clerk